

# JOHNS CREEK ORCHESTRA HANDBOOK

## 2025-2026

INTEGRITY, SERVICE  
AND EXCELLENCE

Young K. Kim, Orchestra Director  
Orchestra Office: (470) 254-2058  
Email: [kimy@fultonschools.org](mailto:kimy@fultonschools.org)

Room: #287 (Orchestra Room)

ORCHESTRA WEBSITE:  
[www.johnscreekorchestra.com](http://www.johnscreekorchestra.com)

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# ***ORCHESTRA EXPECTATION***

## **DAILY CHORES**

- Classroom Setup (Before and After Class)
  - Chairs/stands
  - Tuners/pencils/music
- Cleanliness (Orchestra Room)
  - Carpet
  - Trash
  - Personal belongings (water bottles, folders, etc.)
- Music/Method Book Distribution and Organization
- Distribution of Tuners, Pencils, and Sharpening of Pencils

## **AFTER SCHOOL REHEARSALS**

- Setup Rehearsal Room (Before and After Class)
- Return Chairs, Tuners, Equipment (After Rehearsal)

## **MOVIE NIGHTS/SOCIAL EVENTS**

- Advertising the Event
  - Movie brochure/designing
  - Announcements
- Organizing/Setting Up for Movie Night
- Distribution of Napkins/Plates, etc.
- Cleaning Up Afterwards

## **CONCERTS**

- Setting Up Before Concert
- Assistance with Concert Logistics (Before/During/After Concert)
- Returning Chairs, Stands, Music, Equipment to Room(s) After Concert
- Clearing the Stage
- Cleaning Up After Reception (Lobby Area Cleaning, Sweeping, etc.)

## **LEADERSHIP ROLE**

- Actively Involved in All Orchestra-Related Activities
- Willing to Assist Mr. Kim with All Orchestral-Related Activities
- Disseminating Information to Students/Parents/Community
  - Announcements
  - Remind
  - Orchestra Instagram/Twitter/FB/YouTube
- Having a Positive Attitude About Being a Member of JCHS Orchestra

## **Our Orchestra's Purpose**

- Serve the school and community through high-quality concert performances
- Provide members with invaluable experiences in music as an art form
- Foster individual responsibility and self-discipline
- Enhance school spirit
- Promote leadership and teamwork

## **Goals and Objectives** (Aligned with NAFME/GPS Standards)

1. Singing alone and with others, performing a varied repertoire of music
2. Performing on instruments, alone and with others, a varied repertoire of music
3. Improvising melodies, variations, and accompaniments
4. Composing and arranging music within specified guidelines
5. Reading and notating music
6. Listening to, analyzing, and describing music
7. Evaluating music and music performances
8. Understanding relationships between music, the other arts, and disciplines outside the arts
9. Understanding music in relation to history and culture

## **Description of Orchestra Classes**

### **Chamber Orchestra**

The Johns Creek High School Chamber Orchestra is the most advanced ensemble, primarily composed of upper-level students. Admission is based on auditions and/or approval by the Orchestra Director. Members are expected to participate in out-of-school performances and rehearsals throughout the year. The curriculum emphasizes advanced string techniques, including note reading, rhythm, pitch discrimination, expression, and music literacy. Students earn one elective credit for this course.

### **Philharmonia Orchestra**

This ensemble includes students in grades 9–12 and is designed for intermediate-level performers. Admission is based on auditions and/or approval by the Orchestra Director. Out-of-school performances and rehearsals are required. The course focuses on string fundamentals and musical development. Students earn one elective credit for this course.

## **Additional Ensembles**

### **Symphony Orchestra**

This full orchestra includes string students from Chamber Orchestra, selected students from Philharmonia and Sinfonia, and wind/percussion players from the JCHS Band. Admission is through audition and/or recommendation by the Band and Orchestra Directors. Rehearsals typically occur weekly in the evenings and occasionally during class.

### **Chamber Strings**

Chamber Strings is a select ensemble drawn from the JCHS Orchestra program. Members are chosen based on musical skill, reliability, and instrumentation needs. This group performs at special events, often with short notice. Flexibility and timely communication with the Director are essential; failure to do so may result in dismissal from the ensemble.

### **Other String Ensembles (Quartets, Trios, etc.)**

Students are encouraged to participate in small chamber groups such as string quartets, quintets, and trios. These ensembles deepen musical understanding and appreciation of composers and their works. Rehearsals typically take place during FLEX period, before school, or after school.

## **Method Book / Course Materials**

Students will explore a wide range of musical genres and styles. In addition to repertoire studied in class, supplemental materials will be used based on student ability and progress. These may include:

- *Expressive Techniques for Orchestra*
- *Advanced Techniques for Strings*
- *Essential Elements for Strings*
- *Harmonized Rhythms*
- *Carl Flesch Scale System*
- *Habits of a Successful String Musician*

### **Tuner / Metronome / Mobile Apps**

Students are encouraged to purchase a personal tuner and metronome or download music-related apps for practice. These tools are essential for improving performance during individual practice at home.

### **Daily Required Materials**

Students must bring the following to class each day:

- Instrument and personal copy of music

Failure to bring required materials may result in a lowered grade.

## **Performance Attire**

All Johns Creek High School Orchestra students are required to provide their own performance uniform and dress shoes. The uniform must be properly fitted and worn correctly. Any student not appropriately dressed will not be allowed to perform until the issue is resolved.

### **Male Students:**

- Black tuxedo with black bow tie
- White dress shirt
- Black cummerbund
- Black socks
- Black dress shoes

### **Female Students:**

- Long black dress (ankle-length)
- Black stockings or tights
- Black dress shoes

## **GRADING**

### **Canvas**

All Fulton County Schools (FCS) now use **Canvas** as the Learning Management System (LMS) for all courses. All notes, handouts, resources, announcements, and assignments will be distributed and submitted through Canvas.

### **Grading Scale**

The grading scale and quality point values for final semester grades are as follows:

Letter Grade	Numerical Grade
<b>A</b>	90 and above
<b>B</b>	80 - 89
<b>C</b>	70 - 79
<b>F</b>	Below 70 or unresolved incomplete

*This course requires an end-of-semester or end-of-year graded experience.*

## Grade Breakdown

- **Major Assessments/Assignments (55%)**  
Examples: performances, rehearsals, major tests, major homework/projects
- **Minor Assessments/Assignments (35%)**  
Examples: classroom participation, quizzes, minor assignments
- **Practice Assignments (10%)**

During the second semester, **Festival/LGPE preparation** for Advanced Orchestra classes may include individual check-offs for each selection. Students must accurately perform **95%** of each piece to participate in the Festival/LGPE. First chair/stand players are expected to perform at **100%** accuracy. Lack of preparation may result in a lowering of chair placement or other consequences.

## Late Work / Make-Up Work Policy

If a student is absent (excused or unexcused):

- Students have the same number of days they were absent to make up major assessments.
- Students must communicate with the teacher to create a make-up plan.
- If the assessment is not completed by the agreed deadline, a **zero** will be entered. The student may then enter the recovery process for a maximum grade of 75.
- Example: If a student misses a major assessment on Tuesday and returns Wednesday, they are expected to take the assessment unless a plan is made with the teacher.
- For practice and minor assessments, after the grace period:
  - 10% deduction for late or missing work
  - 25% deduction after that
  - If not submitted by the end of the unit, a **zero** will be recorded.

If a student is present but does not submit an assessment:

- 10% deduction on the first day late
- 25% deduction after that
- If not submitted by the end of the unit, a zero will be recorded

## Final Exams

- All subjects will administer a graded experience during the assigned finals period.
- If the experience is a Major, all FCS policies must be followed.
- If it is a Practice or Minor, it should reflect that level and be administered during the assigned time.
- The experience should be consistent across the PLC (Professional Learning Community).
- Note: Per FCS policy, AP and EOC students do not take final exams.



## Recovery Policy

- Students are allowed **one recovery attempt per major assessment** if they scored below 75% on the original attempt.
- Recovery is **not available** for minor or practice assessments.
- The **maximum grade** a student can earn on a recovered assessment is **75%**.
  - If a student scores between 75–100 on the recovery, the recorded grade will be 75%.
  - If the recovery score is below 75, the higher of the two grades (original or recovery) will be recorded.
- The original score will be noted in the **comments section** of the gradebook.
- Recovery must be requested by the student and completed before the next major assessment is due.
- PLCs (Professional Learning Communities) may require students to complete missing work, remediation, or attend help sessions before recovery is allowed.

## Honor Code

Integrity is a core value at Johns Creek High School. Students are expected to demonstrate honesty in all academic work. The Honor Code applies to all assignments, including classwork, homework, quizzes, exams, papers, projects, and labs.

Violations Include (but are not limited to):

- Collaborating on assignments without teacher permission
- Copying another student's work
- Sharing your own work with others
- Sharing assessment content
- Using unauthorized resources or devices
- Plagiarism (copying or closely imitating another's work without proper citation)

**Note:** This list is not exhaustive. Any action that violates the spirit of academic integrity may be considered a violation.





## Dual Enrollment & Virtual Courses

Students enrolled in courses through Fulton Virtual, Georgia Virtual, or Dual Enrollment are subject to both JCHS and the partner institution's honor codes.

### Academic Dishonesty Process

- If suspected, the teacher will meet with the student to discuss the concern.
  - If the student admits to dishonesty:
    - May retake the major for a maximum grade of 50 (first offense)
    - Teacher reports the incident to Valerie Moyer
  - If the student denies dishonesty:
    - The case is referred to Administration for a Panel Review

### Academic Dishonesty Panel

- Composed of an Administrator, Counselor, and Teacher (not connected to the student)
- Both teacher and student may present their case
  - If found guilty: student retakes the major for a maximum grade of 50
  - If found not guilty: student receives the original grade without penalty

Second and subsequent violations result in a zero with no recovery and disciplinary action per the **FCS Code of Conduct**.

### **Honor Code violations may affect:**

- Membership in honor societies
- Honors recognitions
- Eligibility to represent JCHS in extracurricular activities

## AI Usage

Use of generative AI tools is permitted for specific assignments.

- All AI-generated content must be properly cited
- Students are responsible for the accuracy and integrity of their submissions
- Unauthorized use of AI is a **violation of the FCS Code of Conduct** and may result in disciplinary action

## Proper Use of Technology

In grades 9–12, **Personal Communication Devices (PCDs)** are **not allowed during instructional time**.

To create a safe, focused, and distraction-free environment, all Fulton County high school students in grades 9 through 12, are prohibited from accessing personal electronic devices (i.e., cell phones, smartwatches, laptops, tablets, e-readers, smart glasses, headphones, or any device with wireless communication, messaging, internet access, gaming, video recording, or social media features) during instruction time. Instructional Time is defined as any class period (bell to bell) in which students receive instruction from teachers or engage in curriculum-aligned learning activities. This includes independent work time. It does not typically include lunch, recess, or transitions.

### Inappropriate Use Includes:

- Profane, vulgar, or offensive content
- Advocating illegal or dangerous acts
- Disrupting school operations
- Promoting violence
- Spreading false or defamatory information
- Content harmful to minors (per the Children’s Internet Protection Act)

**Recording staff or students without permission is strictly prohibited.**

### Consequences

Reports of inappropriate virtual conduct will be investigated by JCHS administration.

Violations may result in disciplinary action, including **permanent expulsion** from Fulton County Schools.

## ORCHESTRAS (Sinfonia/Philharmonia/Chamber)

### Testing

Playing tests, quizzes, and check-offs will be administered regularly by the Director.

Both written and playing assessments will be given throughout the semester, and each will receive a numerical grade.

### Homework

- Major homework assignments turned in late may result in a lowered grade.
- Students are responsible for learning their music and completing all written/oral assignments.
- All students must **number the measures** in their music within **two days** of receiving it. This task must be completed **outside of class time**.
- Section leaders will check parts and report any issues to the Concertmaster/Concertmistress.

## Extra Credit Policy

No grades will be awarded for non-academic assignments.

### Opportunities for Extra Help / Study Sessions

I am committed to your success in orchestra. If you need help, please reach out promptly. You may contact me via email or in person to schedule a help session.

## Attendance Policies for Performances and Rehearsals

Participation in performances is a core responsibility of orchestra membership. Students are expected to attend all rehearsals and performances unless there is an emergency.

- If a student must miss an activity, they must submit a **written note at least one day in advance** with an acceptable reason.
- Only **excused absences** are eligible for a makeup assignment.
- **Unexcused absences** will result in a **zero** and no opportunity for makeup.

### Examples of Unexcused Absences:

- Homework or classroom project
- Lack of transportation
- Dentist/orthodontist appointment
- Attending a concert or sporting event
- Birthdays
- Work
- Trips or vacations

**Emergency situations** (e.g., illness or family death) require a written explanation, such as a doctor's note. The Director reserves the right to determine whether an absence is excused.

- Missing a **final rehearsal** may result in an exclusion from the upcoming performance.
- An **unexcused absence from a public performance** may result in:
  - Dismissal from the orchestra
  - A grade of zero
  - Demerits

## **Dismissal from Orchestra**

The Director reserves the right to remove a student from the orchestra for the following reasons:

- Unexcused absence from a performance
- Use of drugs or alcohol while representing the orchestra or JCHS
- Ongoing failure to demonstrate cooperative behavior and attitude

Parents will be notified in such cases.

Dismissed students will remain in the class until the end of the semester and complete a modified assignment.

Grades will be based solely on classwork and participation.

## **Trip-Related Information**

Students may be **ineligible to participate in orchestra trips** if they fail to meet any of the following expectations:

- Regular attendance at rehearsals and performances
- Learning assigned music
- Respecting the teacher and fellow students
- Fulfilling all financial obligations, including:
  - Orchestra activity fees
  - Trip fees
  - Fundraising commitments

**Note:** Students must pay their orchestra activity fee in full before participating in any orchestra trips.

## **Tardiness to Class/Rehearsal**

Students are expected to be in class before the bell rings. Orchestra class requires advance preparation, including tuning, warming up, and gathering music and instruments prior to instruction.

Tardiness will not be tolerated and may result in:

- Loss of school privileges
- Deduction from classroom participation grade
- Lowering of chair placement
- Loss of merit points
- Private detentions, Saturday School, ISS, or other disciplinary actions

**Please be on time to class and rehearsals.**

## **Classroom Participation**

Students are expected to be **attentive and respectful** at all times.

- Talking is not permitted unless directed by the conductor.
- Questions should be asked by **raising a hand** and waiting to be called on.
- Major questions should be directed to the **conductor**, not discussed among students.
- Minor issues (e.g., bowing) should be addressed with **section leaders**.
- When the conductor is working with another section or individual, all students should remain focused, as the instruction may apply to everyone.

## **Rehearsal Room Rules**

- No food, drinks, or gum are allowed in the rehearsal room or rehearsal areas.
  - Water bottles with caps are permitted.
- Cell phones, iPads, and mobile devices are not allowed during rehearsals unless explicitly permitted by the Director.

**Failure to follow these rules may result in:**

- Lowered classroom grades
- Loss of privileges
- Demerits
- Further disciplinary action

## **Chair Assignment**

Seating and part assignments within each section are based on demonstrated playing ability during auditions.

- Section leaders and part assignments will be determined following auditions.
- Section leaders are expected to assist peers in learning music and to lead by example.
- Principal players are responsible for representing their section and the orchestra. Failure to fulfill these responsibilities may result in removal from the leadership position.
- **Concertmaster and section leaders** in the Chamber Orchestra are expected to participate in **JCHS Chamber Strings** performances.

## **Expectations for First Stands**

- Arrive early and be seated before rehearsals begin.
- Be among the first to learn the music.
- Inability to lead or prepare adequately may result in demotion to a lower chair (this will not affect the student's grade).

All students are expected to improve through consistent, individual daily practice.

## Seating Auditions

Initial seating auditions for **Chamber, Philharmonia, and Sinfonia Orchestras** will include:

- Two assigned **scales** and **arpeggios** (three octaves; two octaves for string bass)
- A **prepared excerpt** provided by the Director
- **Sight-reading** material

*Audition information will be updated and communicated by the Director.*

SINFONIA I & II		PHILHARMONIA/CHAMBER	
<b>VIOLIN -</b>	<b>G</b> Major scale with arpeggio <b>A</b> Melodic minor scale with arpeggio	<b>VIOLIN -</b>	<b>Bb</b> Major scale with arpeggio <b>G</b> Melodic minor scale with arpeggio
<b>VIOLA -</b>	<b>C</b> Major scale with arpeggio <b>D</b> Melodic minor scale with arpeggio	<b>VIOLA -</b>	<b>F</b> Major scale with arpeggio <b>D</b> Melodic minor scale with arpeggio
<b>CELLO -</b>	<b>C</b> Major scale with arpeggio <b>D</b> Melodic minor scale with arpeggio	<b>CELLO -</b>	<b>F</b> Major scale with arpeggio <b>D</b> Melodic minor scale with arpeggio
<b>STR. BASS -</b>	<b>G</b> Major scale with arpeggio <b>F</b> Melodic minor scale with arpeggio	<b>STR. BASS -</b>	<b>Bb</b> Major scale with arpeggio <b>G</b> Melodic minor scale with arpeggio

## Chair Challenges

Students may challenge for a higher chair by:

- Submitting a written request to the Director
- Informing the student being challenged
- Completing a Challenge Form (provided by the Director)

**Challenge materials** may include:

- Current orchestra music
- Sight-reading (at the Director's discretion)

*\* Prepared solos are used for initial auditions only.*

**Note:** Challenges that involve a change in part will not be allowed within three weeks of a scheduled performance, unless otherwise approved by the Director.

## Private Lessons

Private lessons are strongly encouraged but not required. They are an excellent way to enhance individual progress and musical development.

### PRIVATE TEACHER LIST

NAME	INSTRUMENT	PHONE	EMAIL
Daniel Arshavsky (Roswell)	Violin	770-993-5533	arshavskymusic@hotmail.com
Jerrod Ball (Johns Creek)	Violin	404-444-8124	ball.jerrod@gmail.com
Cindy Beard (Alpharetta)	Viola	770-740-8107	
Amy Chang	Viola	770-396-3626	achg286@gmail.com
Noriko Clift	Violin	770-396-3626	
Sherry Ellis	Violin/Viola	470-299-6106	sherry.a.ellis@gmail.com
Ginny Fairchild	Violin/Viola	404-274-5102	ginnyrespass@gmail.com
Gabriel Feurdean	Violin/Viola	770-819-7847	
Ilya Fishov (Alpharetta)	Violin/Viola	404-585-0665	alpharettamusic@gmail.com
Jeanne Johnson	Violin (Alpharetta)	770-410-4990	jeanne@jeannespheres.com
William Johnston	Viola	713-320-2964	william.l.johnston@gmail.com
Allison Jones	Viola	770-833-9006	allijones2006@yahoo.com
Nadir Kashimov	Violin	770-853-9395	https://nadirkhashimov.org/contact
Miriam Kchari	Violin/Viola	678-795-0602	
Yong Lui	Violin/Viola	678-417-6489	
William Pu	Violin	404-518-8891	wpmusicacademy@gmail.com
Ronda Respass	Violin	404-252-3479	rondarespass@comcast.net
Virginia Sloan	Violin	770-396-3626	
Sou-Chun Su	Violin	770-971-3176	
Mimi Tam	Violin/Viola	678-200-8956	mimitam615@gmail.com
Le Zheng	Violin/Viola	770-465-0704	
Jennifer Barket (Alpharetta)	Cello	678-366-9759	JLBarket@aol.com
Mary Beth Bryant	Cello	770-713-1255	Marybhussey@yahoo.com
Joel Dallow	Cello	770-355-2556	jadallow@comcast.net
Shalunda Feurdean	Cello	770-819-7847	
Martin Gueorguiev	Cello	626-806-6542	M_geronti@hotmail.com
Noah Johnson	Cello	404-484-7016	Noahjohnson08@gmail.com
Sylvia Kang	Cello	323-213-1664	Shcello79@gmail.com
Joshua KChari	Cello	678-795-0602	kcharijoshua@gmail.com
James Barket	String Bass	678-366-9759	barket@fultonschools.org
Maurice Belle	String Bass	212-203-7948	nwbass514@gmail.com
Seth Gamba	String Bass	770-475-2660	sethgamba@yahoo.com
Anna Huthmaker	String Bass	770-476-9443	
<b><i>You can also find reputable instructors from music schools listed below:</i></b>			
Georgia Academy of Music (Buckhead)		404-355-3451	www.gaom.us/
Huthmaker Bowed String Instrument (Duluth)		770-476-9443	www.huthmakerviolins.com/
Music DoReMi		770-729-9882	www.music-doremi.com/
North Atlanta Talent Education (Roswell)		770-640-1003	www.natesuzuki.com/
William Pu Music Academy		770-396-3626	wpmusicacademy@gmail.com



## **Rehearsal Rooms**

*(Orchestra Room, Ensemble Room, Auditorium, Band Room)*

Each orchestra member is responsible for:

- Picking up and properly storing music, instruments, books, clothing, and other items after each rehearsal or performance
- Ensuring no personal items are left in rehearsal spaces
- Storing all equipment (including instruments) on shelves, in lockers, or on racks
- Taking personal instruments home daily
- Not removing chairs, stands, or other equipment without permission

Only orchestra/music students are allowed in the orchestra room.

The school is not responsible for any personal items left behind.

## **Technology Use in the Orchestra Room**

Johns Creek High School supports technology for academic purposes. However:

- All devices must be **turned off and put away** upon entering the classroom
- FCS Policy to (House Bill 340): 9th – 12th grade students are prohibited from accessing personal electronic devices during instructional time

### **Inappropriate Use Includes:**

- Profane, vulgar, or offensive content
- Advocating illegal or dangerous acts
- Disrupting school operations
- Promoting violence
- Sharing false or defamatory information
- Content harmful to minors (per the Children’s Internet Protection Act)

Violations are considered **Tier III offenses** under the Fulton Schools Student Code of Conduct and may result in disciplinary action.

### **Instrument Storage**

- Instruments must be stored in assigned lockers or bins when not in use
- Oversized instruments will be assigned to designated storage areas
- Storage bins/lockers must be kept clean and free of personal items
- Students are expected to take instruments home daily
- At the end of each school day, bins should be empty

## **Music Management**

- Each student will be issued their own music
- If a student does not receive their part, they must notify a librarian/helper immediately
- Students must bring their own music to every rehearsal (not just rely on stand partners)

Only authorized librarians/helpers may access the music library and copier.

Students are not permitted to remove or return music to filing cabinets or use the copier.

## **Orchestra Fundraiser / Activity Fees**

All orchestra students are expected to participate in fundraising activities. Fundraising helps support the orchestra program and reduces the cost of the orchestra activity fee.

Activity Fees Help Cover:

- Festival and event participation (e.g., GMEA events)
- Guest clinicians and workshops
- Sheet music, recordings, method books, and new instruments
- Instrument accessories and repairs
- Awards (medals, letters, pins, plaques, trophies)
- Refreshments for receptions and events

## **Instrumental Music and Athletics**

Students are encouraged to participate in sports as well as music.

If a scheduling conflict arises:

- The student must inform both the Director and the Coach
- The Director and Coach will work together to create a compromise schedule

## **Scheduling of Classes**

Students with scheduling conflicts should consult the Director for assistance.

- Students who earn first chair in their ensemble must be enrolled in the regularly scheduled class to participate in performances.
- Exceptions may be made for upperclassmen with unavoidable conflicts (e.g., graduation requirements, AP classes, Dual Enrollment), with Director approval.
- First chair students are expected to participate in all JCHS Orchestra events.

## Parent Conferences

Parent conferences are encouraged and welcomed.  
Please contact the Director to schedule an appointment.

📞 **JCHS Orchestra Office:** (470) 254-2058

✉️ **Email:** [kimy@fultonschools.org](mailto:kimy@fultonschools.org)

🌐 **Website:** [www.johnscreekorchestra.com](http://www.johnscreekorchestra.com)



## Merits and Demerits

### Merits

- Awarded for extra effort **or** outstanding achievement
- Accumulated to qualify for **awards** at the Spring Orchestra Banquet
- Do **not** affect semester grades

### Demerits

- Given for violations of orchestra rules, such as:
  - Missed rehearsals
  - Chewing gum in class
  - Leaving music/items on stands
  - Disruptive or negative behavior

# MERIT ACCUMULATION

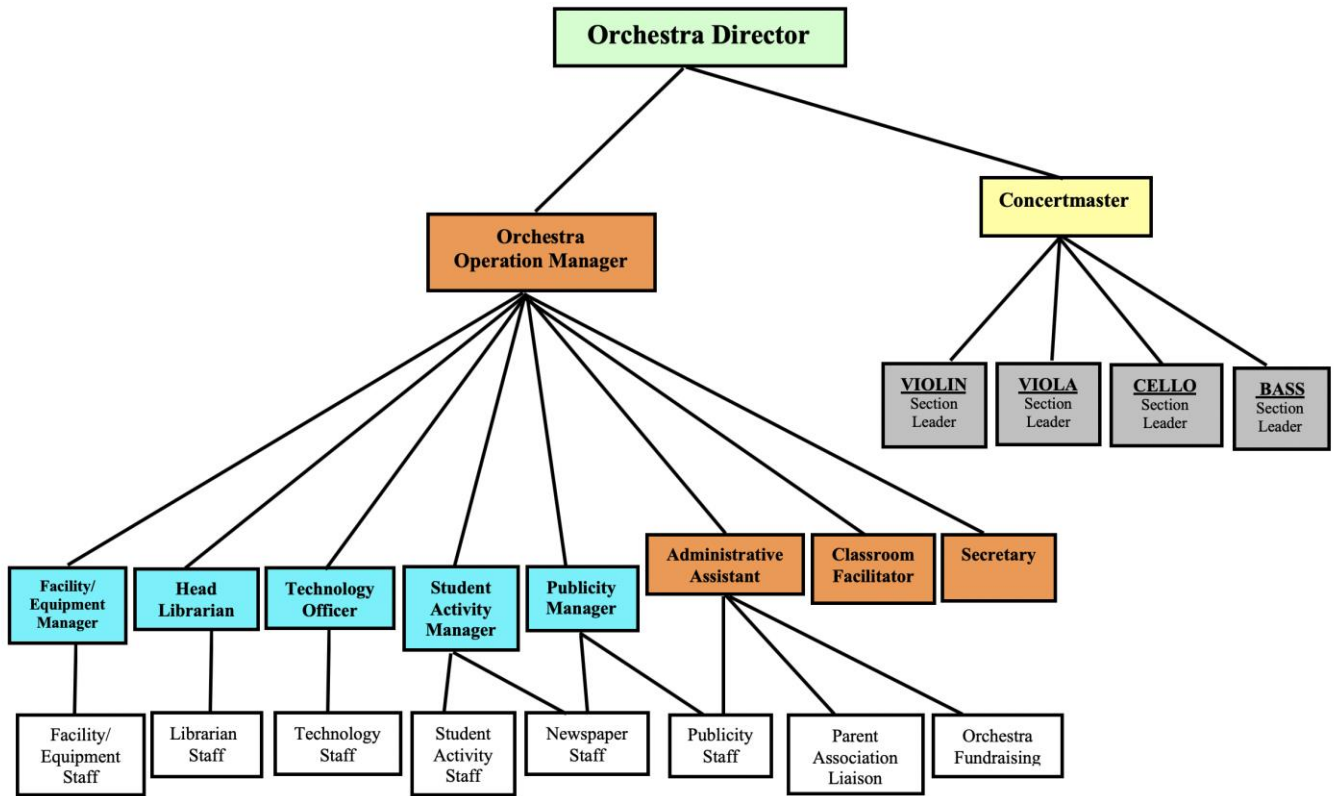
## 2025-2026

*Orchestra Letter/Bar - **15-40** merits*  
*Star – **41+** merits*

- \_\_\_\_\_ JCHS Orchestra Annual Summer Camp (5 pts)
- \_\_\_\_\_ Orchestra Officer/Volunteer (6 pts)
- \_\_\_\_\_ Extra effort in helping with orchestral needs (4 pts)- *Determined by Teacher*
- \_\_\_\_\_ Have Met Section Leader Responsibilities (3 pts per Semester) )- *Determined by Teacher*
- \_\_\_\_\_ “Excellent” Ratings at the Solo & Ensemble Festival  
 SOLO-(4 pts) ENSEMBLE (3 pts each)
- \_\_\_\_\_ “Superior” Ratings at the Solo & Ensemble Festival  
 SOLO-(5 pts) ENSEMBLE (3 pts)
- \_\_\_\_\_ Participation in High School All-State/Statewide Orchestra Auditions  
*Auditions* 1<sup>st</sup> Round. (6 pts) Final Round (additional 8 pts)
- \_\_\_\_\_ High School All-State Orchestra Member (12 pts)  
 First Chair at All-State/Statewide (add. 15 pts)
- \_\_\_\_\_ Fulton County High School Honor Orchestra  
*Auditions* (5 pts) *Honor Orchestra Member* (additional 12 pts)
- \_\_\_\_\_ Governor’s Honors Participant in Music (10 pts)
- \_\_\_\_\_ Major Fund Raising Sales (5 pt) Highest (additional -15 pts)  
 2<sup>nd</sup>,3<sup>rd</sup>,4<sup>th</sup> (additional -10 pts)
- \_\_\_\_\_ Private Lessons on Major Orchestra Instrument (2 pts per month)
- \_\_\_\_\_ GMEA Large Group Performance Evaluation Participation (4 pts)
- \_\_\_\_\_ Regular Membership in Performing Organization Other than JCHS  
 - Requiring Weekly Rehearsals—ASYO, MYSO, GYSO, etc...(1 pt. Per month)
- \_\_\_\_\_ JCHS Chamber Strings (8 pts – 15pts)
- \_\_\_\_\_ JCHS “Notes of Joy” Ensemble (2pts – 12pts)
- \_\_\_\_\_ JCHS Musical Pit Orchestra (10 pts)

OTHERS: List anything below that you consider to be worthy of consideration for merits not listed above. Points will be assigned if there is good reason.


# Johns Creek High School Orchestra Leadership Team 2025-2026



## Management Team

Operation Manager (s) – Michelle Feng & Divyanka Kavdikar

Administrative Assistant (s) – Arsheya Singh & Evan Xue

Secretary (s) – Eli Yoder & Andrew Lee

Classroom Facilitator (s) – TBD (*Phil-1st*); Amelia Seller & Susmita Dhar (*Phil – 2<sup>nd</sup>*);  
Arjun Raju and Amy Liu (*Chamber*)

## Officers

Head Librarian – Sophie Yu

Publicity/Newspaper Manager (s) – Caren Lee & Eric Yun

Student Activity Manager (s) – Cianna Tang and Jaden Yim

Facility/Equipment Manager – Ethan Nie

## Volunteer Staff

TBA

# **Johns Creek High School Orchestra**

## **Leadership Team and Volunteer Staff Duties/Responsibilities**

### **Operation Manager:**

- Communicate between Mr. Kim, Leadership Team, and Parent Boosters
- Coordinate orchestra activities (sectionals, student activities, etc...)
- Lead Leadership Team meetings and help set future goals
- Make classroom announcements
- Assist Mr. Kim with taking class and after school attendance
- Provide assistances to Mr. Kim when needed

### **Administrative Assistant(s):**

- Assist Operation Manager
- Coordinate Orchestra Fundraisers
- Liaison between Orchestra Parent Boosters and Students
- Coordinate events with Publicity Manager
- Communication (via Email, Student Facebook, etc...)
- Manage Orchestra Student Facebook account with Secretary and with Publicity Manager
- Coordinate Technology-related Instructions (website, video/audio activities, etc..)

### **Secretary:**

- Keep minutes of all leadership meetings
- Communicate with all members of orchestra regarding ALL Orchestra-related functions/activities
- Help manage all social media with Administrative Assistant and Publicity Staff

### **Classroom Facilitator:**

- Assist Mr. Kim in taking daily attendances
- Make daily announcements
- Facilitate classroom management
- Maintain clean orchestra room, practice room, and instrument storage rooms
- Organize Orchestra Room for class/rehearsals/concerts
- Setup and break down stage for rehearsals/concerts
- Collect equipment (tuners, rock stops, etc... ) after rehearsals/concerts
- Organize/store equipment (keyboard, amps, music stands, etc....)

### **Head Librarian:**

- Organize/Coordinate sorting music (Sinfonia, Philharmonia, Chamber, Symphony, chamber music, etc...)
- Distribute/collect music for rehearsals/concerts
- Organize library/practice room
- Set procedure for cataloguing/organizing music

### **Publicity/Newspaper Manager:**

- Inform Johns Creek Community regarding concerts and special events
- Manage and operate quarterly Orchestra Newsletter
- Coordinate events with the Orchestra Administrative Assistant
- Take pictures and record orchestral activities
- Help manage all social media with Administrative Assistant and Secretary

### **Student Activity Manager:**

- Organize monthly student activities
- Help plan for Potluck Dinner and Banquet activities (i.e. paper plate awards)
- Take pictures and record orchestral activities
- Manage archives of orchestra pictures
- Plan logistics with Equipment/Facility Manager

### **Technology Officer:**

- Coordinate orchestra activities with Leadership Team
- Provide assistance to Leadership Team with social media and technological issues
- Coordinate with Publicity/Activity Leaders to manage electronic newsletter, media, and technology-related platform
- Promote JCHS Orchestral program through various social media outlets including JCNN
- Support and assist with technological issues and production

### **Facility/Equipment Manager:**

- Organize and maintain rehearsal room and concert venues
- Assist Mr. Kim and Officers with rehearsal setup, concert logistics and other logistical needs
- Maintain instrument and equipment inventory, transportation of equipment, storage, and care

## Johns Creek High School Orchestra Boosters Association

The JCHS Orchestra Association is a registered Georgia non-profit 501(c)(3) organization. Its mission is to:

- Support and enrich the educational experience of all JCHS students through music education, training, and performance
- Provide financial and organizational support to the Orchestra Director in pursuit of musical excellence
- Build and sustain a dedicated volunteer community to carry out the Association's activities

## Orchestra Association Board Members

- Young Kim – Director of Orchestras
- John Camacho – President
- Shinhee & Jaeyoung Lee – Co-Vice Presidents
- Yolande Seller – Secretary
- Helen Baek – Treasurer

## Johns Creek High School Administration

- Chris Shearer – Principal
- Patrick Martin – Assistant Principal
- Valerie Moyer – Assistant Principal
- Kathy Westbrook – Assistant Principal
- Katie Zeigler – Assistant Principal
- Kirk Call – Athletic Director
- Bonnie Lovell – Fine Arts Department Chair

